

# Native American Congressional Internship Program Application



THE **Morris K. Udall** FOUNDATION  
SCHOLARSHIP AND EXCELLENCE IN NATIONAL ENVIRONMENTAL POLICY

## Purpose of the Internship

The Udall Foundation established the Native American Congressional Internship Program to give Native American students an opportunity to learn about the federal government from the inside. Each year, twelve candidates are selected for a ten-week, intensive internship in Washington, D.C. Interns work full time in congressional offices or federal agencies, fulfilling a variety of tasks ranging from general support work to special research and writing projects. This enables interns to observe government decision-making processes on a daily basis, including attending hearings and votes in the House and Senate. Through an enrichment component of the program, students are provided with the opportunity to network, meet key decision-makers, and attend lectures, special lunches, and receptions.

This program will provide people of Native American ancestry with practical experiences in the legislative process, congressional matters, and governmental proceedings.

## Deadline for Applications is February 3, 2004

### Guidelines

Interns will be selected by an independent committee. Applicants must demonstrate a commitment to learning about the federal government. They must be self-motivated and interested in taking advantage of the rich and diverse resources available to them in Washington, D.C. Additionally, candidates for the internship must:

- Fall under the Foundation's definition of Native American or Alaska Native (\*see below).
- Be a college junior, senior, graduate student, law student, or graduating from a tribal college. (Applications from freshmen and sophomore students will be considered on a case-by-case basis.)
- Have a minimum 3.0 GPA or "B" average. (Applications from students with lower GPAs will be accepted on a case-by-case basis.)
- Have an interest in tribal government and policy.
- Be a U.S. citizen, a permanent resident, or, in the case of applicants from American Samoa, a U.S. national.

\*For the purposes of the Udall Native American Congressional Internship program, a Native American or Alaska Native is any individual who is (1) a member of an Indian tribe or band, as membership is defined by the tribe or band, including any tribe or band terminated since 1940 and any tribe recognized by the state in which the tribe or band resides; (2) a descendent, in first or second degree, of a member of an Indian tribe or band, as membership is defined by the tribe or band; (3) considered by the Secretary of the Interior to be an Indian for any purpose; or (4) an Eskimo, Aleut, or other Alaska Native.



[www.udall.gov](http://www.udall.gov)

## Provisions

Interns are provided with the following:

- Roundtrip airfare to Washington, D.C. from the closest airport to the intern's home or school.
- Dormitory lodging at a local university.
- Daily allowance sufficient for meals, transportation, and incidentals.
- A \$1,200 educational stipend to be paid upon successful completion of the internship.



## Internship Conditions

- Complete the entire ten weeks of full-time work in the assigned office in Washington, D.C. (tentatively scheduled to begin Memorial Day weekend).
- Work exclusively for the Morris K. Udall Foundation Internship Program for ten weeks.
- Upon completion of the program, submit a typed narrative of approximately 350 words. The narrative will briefly describe the benefits of the internship experience.
- Complete a written evaluation of the program upon its completion.
- Conduct themselves in a professional manner and represent the ideals of Congressman Udall and the program.
- A responsibility to maintain annual contact with the Foundation.

Please note that lodging is for the intern only. Family and friends cannot be accommodated, as each intern will be assigned another intern as a roommate. Interns should not undertake this commitment if their personal or financial obligations prevent them from being in Washington, D.C. for ten consecutive weeks. Exceptions will be made on a case-by-case basis for students attending schools that end late.

## Application Procedures

Applications must include:

- Completed Internship Application Form.
- Completed Applicant Essay (400 words or less).
- Three references. The applicant must secure references from each of the following: a leader in his/her tribe, a faculty member in the applicant's field of study, and another individual who can attest to the applicant's potential. Ask each individual to complete the reference form (available at [www.udall.gov/p-internships.htm](http://www.udall.gov/p-internships.htm) as a Word document) AND write a letter of reference. References must be mailed directly to the Foundation in a sealed envelope. If you cannot obtain a letter from your tribal leader, please submit evidence that you are a recognized member of a tribe, and a substitute reference letter. Submit 3 references total.
- Official college transcripts. (Official transcripts may take several weeks to process – order them in December to make sure you have them in time.)
- Professional resume.

**The completed application package must be received by February 3.**

**Please mail to:**

**Morris K. Udall Internship Program  
130 South Scott Avenue  
Tucson, AZ 85701-1922**



*If you have any questions or need assistance in completing your application, please contact Kristin Kelling, Program Manager, at 520.670.5609 or 520.670.5529 or e-mail at [kelling@udall.gov](mailto:kelling@udall.gov).*

# Application Form

See [www.udall.gov](http://www.udall.gov) for the PDF and Word fillable formats of this application, and an electronic version of the reference form. Attach additional pages if you require more room. Type your name at the top of each attached sheet.

Please type

Name \_\_\_\_\_  
(Last) (First) (M.I.)

Current address at school \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (current) \_\_\_\_\_ (permanent) \_\_\_\_\_

Permanent (family) address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Legal state of residence (state in which you are registered to vote) \_\_\_\_\_

E-mail address \_\_\_\_\_ Date of birth (optional) \_\_\_\_\_

Tribal affiliation \_\_\_\_\_

What is/was your undergraduate major(s)?  
\_\_\_\_\_

Beginning with the school you currently attend, list all postsecondary schools you have attended in the last four years.

School	Location	Dates Attended	Degree	GPA	Date of graduation
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Have you ever been convicted of a felony? ☐ Yes ☐ No  
(If yes, please explain on a separate page)

(application continues on reverse side)

[www.udall.gov](http://www.udall.gov)

# Application Form

Please attach responses  
on additional pages.

## Short Answer

- 1 Briefly describe a few characteristics of Congressman Udall that you admire and hope to further develop through the Udall Congressional Internship.
- 2 Describe a significant life event of which you are proud.
- 3 Describe a time when you found yourself in a new and challenging situation and how you dealt with it.
- 4 Describe any other skills or accomplishments you consider significant and relevant to this application.
- 5 Describe any public service and/or community activities in which you have participated that demonstrate your interest in tribal government and policy. Explain the duration, degree, and significance of your involvement.
- 6 List activities in which you have participated at your school (such as clubs, publications, debating, dramatics, music, art, and student government).

College activity

Dates participated

Offices held

- 7 List awards, honors, or scholarships you have received.

## Essay

In 400 words or less, describe your professional aspirations. Indicate in which area(s) you are considering making your career and specifically how the Udall Congressional Internship would assist you in achieving this goal.

## Resume

Enclose a copy of your professional resume.

## References

List the names and positions of the individuals whose references have been mailed to the Foundation.

Name: \_\_\_\_\_ ☐ Tribal leader ☐ Faculty member ☐ Other

Name: \_\_\_\_\_ ☐ Tribal leader ☐ Faculty member ☐ Other

Name: \_\_\_\_\_ ☐ Tribal leader ☐ Faculty member ☐ Other

Please tell us who referred you to this internship? ☐ Advertisement ☐ Alumni

☐ Conference ☐ Direct Mailing ☐ Faculty ☐ Foundation Staff ☐ Tribe ☐ Web Page ☐ Other

Have you seen the Udall Internship promoted at any conferences (AISES, SACNAS, etc.)? \_\_\_\_\_

If yes, which conferences? \_\_\_\_\_

Do you have suggestions for new conferences to attend? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

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